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DEPARTMENT OF HUMAN SERVICES

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Marla McDade
Williams, MPA
Administrator

MEETING OF THE NEVADA JUVENILE JUSTICE OVERSIGHT COMMISSION (JJOC) FULL COMMISSION

DATE: August 4, 2025

TIME: 9:00 AM

VIDEO CONFERENCE: MICROSOFT TEAMS

Roll Call:

Members Present

Chair DeVere Karlson
Addie Rolnick
Marla McDade-Williams
Sharon Anderson
Elizabeth Florez
John Munoz
Brigid Duffy
Katherine Maher
Matthew Clapham
Ali Banister
Kelly Figueroa
Ethan Ewert
Abby Hamer

Members Absent

Holly Welborn
Pauline Salla
Dawn Gearhart
Jennifer Fraser
Derrica Daniel
Paula Smith
Perla Vega
Capri Roach

Staff Members

Cindy Casselman
Wade Ricketts
Tysean Wilson

Others Present

Izaac Rowe-Deputy Attorney General
Madison Lopey-Office of Analytics
Taissa Lytchenko-Pro prospective JJOC
Commissioner
Kelly Wooldridge-DHS Staff
Brock Landwehr-Coalition for Juvenile
Justice
Christina Cobeo-Nevada Health Authority

TRANSCRIPT

Agenda Item 1. Welcome, Call to Order and Roll Call

[Roll Call. We have Quorum]

Chair DeVere Karlson: Thank you very much, Ms. Casselman. Moving on to Agenda Item Number 3, initial public comments and discussion. Action may only be taken on any matter brought under this agenda item until scheduled on an agenda for a later date. To provide public comment telephonically, dial 1-775-321-6111. When prompted to provide the conference ID, enter 379026935, pound sign. If providing public comment during this meeting, unmute your microphone prior to speaking. Persons making public comment will be asked to begin by stating their name for the record and spell their last name. Is there anyone at this time wishing to make public comment? Hearing none. We'll move on to Agenda Item 4.

Cindy Casselman: Madam Chair, we do have a hand raised.

Chair DeVere Karlson: Yes. Ms. Wooldridge, go ahead.

Kelly Wooldridge: Good morning. My name is Kelly Wooldridge, W-O-O-L-D-R-I-D-G-E. And many of you may remember me as a former employee of DCFS, and I just wanted to reintroduce myself and say I'm here this morning as a contract employer for DHS for the Director's Office. And some of you may see me and I may be asking to meet with some of you and I'm working on a project for the Director's Office of looking at—it's a kind of a short-term and a long-term project. The long-term project is looking at what the State's role will be in children's mental health services as well as kids that have neurodevelopmental delays and services for those kids as the children's mental health transformation rolls out. The short-term end of the project right now is looking at what services can the State provide as a gap provider for kids in the child welfare and juvenile justice system and how can we provide those right now. So, I just wanted to say hello to those of you that know me and hello to those that don't. Thank you.

Chair DeVere Karlson: Moving on to Item 4, which is for possible action, review and approval of minutes, We're going to go by these one by one. We'll start with the March 31, 2025, draft meeting agenda, which will be attachment 4.1. Is there a motion to accept, to approve the minutes from the March 31, 2025, meeting?

Ali Banister: I'll move to approve.

Chair DeVere Karlson: I have a motion to approve. Do I have a second?

Sharon Anderson: I'll second.

Chair DeVere Karlson: I have a motion to approve and to second. All those in favor of approving the minutes from the March 31, 2025, meeting, respond by saying aye.

[Ayes around]

Chair DeVere Karlson: All those opposed, please state by saying nay. Anyone wishing to abstain? The motion passes. The March 31, 2025, minutes are approved. We'll move now to the April 21, 2025, minutes, which is attachment 4.2. Can I entertain a motion to approve those minutes?

Addie Rolnick: This is Addie Rolnick. I so move.

Ali Banister: And this is Ali Banister. I will second.

Chair DeVere Karlson: Thank you. It has been moved and seconded to approve the April 21, 2025, minutes. All those in favor, please respond by saying aye.

[Ayes around]

Chair DeVere Karlson: All those opposed respond by saying nay. Anyone wishing to abstain? Hearing none.

Sharon Anderson: I need to abstain. I wasn't present. Thank you.

Chair DeVere Karlson: Thank you, Commissioner Anderson. The minutes from the April 21, 2025, meeting are approved. Moving on to the June 9, 2025, minutes. Can I entertain a motion to approve those?

Ali Banister: I will move to approve.

Chair DeVere Karlson: I have a motion to approve. Do I hear a second?

Matthew Clapham: I'll second.

Chair DeVere Karlson: Thank you. We have a motion to approve, and it has been seconded. All those in favor can respond by saying aye.

[Ayes around]

Chair DeVere Karlson: All those opposed may respond by saying nay. Anyone wishing to abstain?

Elizabeth Florez: I was not present. I will be abstaining. Thank you.

Chair DeVere Karlson: Thank you. Anyone else?

Sharon Anderson: I will also be abstaining. I wasn't present. Thank you.

Chair DeVere Karlson: Thank you. The motion passes. The meeting minutes from the June 9, 2025, meeting are hereby approved. We now move on to the July 14, 2025, minutes, Attachment 4.4. Do we have a motion to approve those minutes?

Marla McDade Williams: I'm sorry, but I don't have a copy of those minutes. So, I have not reviewed them. I don't see them posted on the website either.

Cindy Casselman: Madam Chair, they were not submitted to us by the transcription service in time.

Chair DeVere Karlson: Oh, so I'm going to strike that, and we'll move that to the November 10th meeting I think would be appropriate. Moving on to Agenda Item 5 for possible action, discussion and possible approval of the proposed action plan for implementing the adopted FY 2024-2029 strategic plan goals. Commissioner Florez.

Elizabeth Florez: Thank you, Chair DeVere Karlson. This is the strategic plan that is a result of the work of the Strategic Planning Committee, which has been adopted. What we're going over right now is the action plan related to each of the goals.

If we go to Goal Number 1, Proven Programs, for year one, all of those items are in progress and we're continuing to work. We've started work with the Nevada Association of Juvenile Justice Administrators towards accomplishing a lot of these goals. The next steps are to add to the NAJA agenda, which we've done and will continue to do. And we'll work to continue to train juvenile justice administrators and create a timeline for jurisdictions. Are there any questions related to Goal Number 1?

Going on to Goal Number 2. Goal Number 2, System Collaboration. Again, you'll see in year one that all of these items are in progress. We're working with Chair Karlson related to the previous Silver State group that was comprised of detention administrators in the past to provide peer audits. The CPC tool that is in use for state facilities is not designed for short-term detention centers. We're continuing to explore that. And I'm working with Ms. Casselman on reviewing the other possible tools in the state. Also, as a result of AB 384 related to system collaboration, we will continue to review the work associated with that. That will also take place within the larger Juvenile Justice Oversight Commission to see how it is that that will inform progress on Goal Number 2. Are there any questions?

Okay. Moving on to Goal Number 3, Family Engagement and Case Planning. All of this is in progress, and this is a positive one in that a lot of jurisdictions have already adopted or are already in compliance with family engagement and case planning and the development and posting of handbooks. Again, under the Nevada Association of Juvenile Justice

Administrators, this is an item that we've already started work on and collaborating amongst fellow administrators, and we're making progress in that area to ensure that all jurisdictions are in compliance. Are there any questions related to Goal Number 3?

Moving on to Goal Number 4, Stakeholder Education for Juvenile Justice System. Again, some of these items are in progress, and we're continuing to work with the Programs Office and the Office of Analytics to identify stakeholder needs. Any questions on Goal Number 4?

Marla McDade Williams: I don't see a statutory citation on this item. Is there one available?

Elizabeth Florez: Let me look at my notes. Ms. Casselman, do you have record of that? I believe that it was in 62B.600, but I'm working off a memory, so that may be something that we need to review.

Cindy Casselman: Most of this applies to the Juvenile Justice Delinquency Prevention Act and the data sharing within the juvenile jurisdictions and also the adult courts for compliance with reporting requirements for Title II Formula Grant.

Elizabeth Florez: In order to be consistent with the prior goals, it may be that we should cite what it sounds like is the OJJDP or JJDP code. I'm probably using the wrong terminology, but I'll open that up for comment if there is any.

Marla McDade Williams: That would be my preference.

Elizabeth Florez: Thank you. We'll make note of that. Going on to Goal Number 5, Collaborative Data Sharing and Juvenile Justice System, which I'm seeing also does not have a citation. The next, all of these goals are in progress and we're continuing to work with the Data Performance Committee in conjunction with this goal. That's where most of the heavy lifting is occurring related to data, the collection of data. Ms. Casselman, do we also have a potential citation for the authority related to this goal?

Cindy Casselman: This would be in conjunction with the Juvenile Justice Delinquency Prevention Act. And also, I believe the regulation that—for data collection regarding specific requirements as far as gender identity, sex at birth, the unique identifying information of the youth.

Elizabeth Florez: Thank you. Commissioner Florez for the record. I agree and I believe there's also, yes, what you're referring to are some NACs that exist that we could also cite here.

Moving on to Goal Number 6, Develop Essential Data Collection from Courts and Jails. This is partially in progress. Again, this is something that due to the heavy data component of this whole goal, we're working in conjunction with the Data Committee related to this. And, again, there's not a reference to authority here, which is something that we would have to

review. But this one I'm less familiar with. Ms. Casselman, do you know about authority on Goal Number 6?

Cindy Casselman: This again would be in relation to the Juvenile Justice Delinquency Prevention Act and the data requirements for the Title II Formula Grant for compliance monitoring.

Elizabeth Florez: Thank you for that clarification. Are there any questions related to Goal Number 6? Okay. With that, that concludes my report. Thank you.

Chair DeVere Karlson: Thank you, Commissioner Florez. I will now entertain a motion to approve the proposed action plan for implementing the adopted FY 2024 to FY 2029 strategic plan goals. Anyone wish to make that motion?

Addie Rolnick: I so move.

Chair DeVere Karlson: Do I have a second?

Ali Banister: I'll second.

Chair DeVere Karlson: Thank you. We have a motion and a second to approve the proposed action plan for implementing the adopted FY 2024 to 2029 strategic plan goals. All those in favor can respond by saying aye.

Marla McDade Williams: Madam Chair, can we have a discussion?

Chair DeVere Karlson: I'm sorry. We absolutely can, Commissioner Williams.

Marla McDade Williams: Thank you. I would ask that the motion be amended to ensure that the goals are rewritten with the applicable citations. But outside of that, when we look at Goal 4 and 5, I guess I struggled with what is the role of the JJOC. I understand oversight, but when we get into establishing data sharing agreements, that is an administrative function. If it's oversight of the data sharing agreements, that's one thing. But establishing data sharing agreements, and some of those items are to me administrative functions. I hope it's clear in the minds of everybody that we're working through this that the JJOC isn't actually out there doing this work, that it's an oversight of some responsibility that is managed by these other entities. Thank you.

Chair DeVere Karlson: Does anybody else wish to make any comments? I'm not going to reinstate for possible motion. Does anyone wish to make a motion to accept the approval of the proposed action plan for implementing the adopted FY 2024 to 2029 strategic action plan with the noted citations to include the appropriate federal or state statutes?

Addie Rolnick: This is Commissioner Rolnick. I so move to adopt the amended version.

Chair DeVere Karlson: Thank you. Anyone wish to second?

Ali Banister: And this is Commissioner Banister. I'll second.

Chair DeVere Karlson: Thank you. We have a motion and a second. All those in favor please respond by saying aye.

[Ayes around]

Chair DeVere Karlson: All those opposed may respond by saying nay. The motion carries. Thank you. We'll now move on to Item Number 6 for possible action, and that is the discussion and possible approval of the revision to the Nevada Statewide Data Dictionary, and that would be Commissioner Duffy.

Brigid Duffy: Good morning. This is Commissioner Duffy. I will try to make this as quick as possible and combine the two definitions. The Data Performance Committee is proposing the adoption of two new definitions. These definitions are nowhere to be found in NRS, NAC, or the existing Data Dictionary. One is unique identifier. It is a required set of data collection points, and we are recommending that the unique identifier be defined as a unique set of numbers assigned to each child through the juvenile justice department. And disciplinary action, also there is no definition found in statute, NAC, or in the existing Data Dictionary. And our recommendation is that a disciplinary action is one that is a disciplinary action taken against the child during placement, including any room confinement used as discipline and/or use of force incident involving the child. Before I ask for a motion to approve those definitions being added to our Data Dictionary, is there any discussion of them?

Matthew Clapham: This is Matt Clapham. This may be misunderstood by me, but I just want to make sure that in the future, we're not looking at a use of force as a disciplinary action. Disciplinary action comes as a result of the use of force. I think I understand where we're going with it. I just want to make sure that it doesn't get communicated that we're using use of force as discipline.

Brigid Duffy: Right, we wouldn't discipline a child by using pepper spray on them. But it's documenting the data that shows that you've used force against a child, right?

Matthew Clapham: Right. I understand that completely. I just want to make sure that it's not misunderstood. When I first read it, I was like whoa. And so, I just want to make sure like in the future as we're reading that it's not misconstrued as disciplinary action, or any use of force incident involving a child. So, maybe it's just me reading it that way. I just want to make sure that it's understood that we're not using a use of force as discipline.

Chair DeVere Karlson: Commissioner Florez.

Elizabeth Florez: To Commissioner Clapham's point, I also can see how it could be read like that. I think what provides us some clarification though is in the use of force reporting all of the detention centers do to the state, it's very clear that we have to delineate the purpose of the use of force, which must fall within the statutory reasons, such as to prevent violence on others, to prevent violence to self, things of that nature. So, I concur that I had the same initial reaction but felt comforted by the fact that we're reporting in a way that makes it very clear that it's not used for disciplinary action. That's all I had to add. Thank you.

Brigid Duffy: This came out of the subcommittee so this larger body can make some recommendations and then we can move. How would you reword this to make it more clear? We're required to pull data on disciplinary actions, and it's not defined what is a disciplinary action anywhere.

Matthew Clapham: I don't necessarily think it needs to be changed. I like how Ms. Florez worded it. I think as long as we're all under that understanding. And then three years from now when we look back at disciplinary action, when there's new people on the Commission, it's not like, whoa, are we doing that? I think if two of us had that reading of it or understanding as we read it, I don't want it to be misconstrued in the future. That's all. I don't even necessarily think we need to change it. I just want to make sure we understand.

Brigid Duffy: Any other discussion? All right. Chair, do you mind if I call for a motion to approve?

Chair DeVere Karlson: Please do, Commissioner Duffy.

Brigid Duffy: Okay. Do we have a motion to approve adding to our data dictionary the recommended definitions of both unique identifier and disciplinary action.

Ali Banister: I will move to approve.

Brigid Duffy: Do we have a second?

Elizabeth Florez: I am providing a second to that motion.

Brigid Duffy: We already had discussion. So, all those in favor, respond by saying aye.

[Ayes around]

Brigid Duffy: Any opposed? Any abstentions? All right. Thank you. I believe that passes for you, Chair Karlson.

Chair DeVere Karlson: Thank you, Commissioner Duffy. We are now moving on to, for possible action, Item Number 7, which is the discussion of possible approval the revision of

the Juvenile Justice Oversight Commission Bylaws for immediate implementation. That is Attachment 7. Hopefully, everyone has had ample opportunity to read through the suggested revisions. As a reminder, a two-thirds majority vote is required for the revisions to be adopted and to ensure accuracy and to avoid any confusion.

We will be conducting a roll call vote when we get to that point. Following our June 9th meeting, where the revised bylaws were presented for a first reading, the Bylaw Committee reviewed all the submitted comments and suggestions. Since that time, to the best of my recollection, all suggested changes have been incorporated into the current draft before you today.

My plan is to go through the bylaws article by article, however, only highlighting changes that were made since their first reading. After reviewing each article, I will pause and invite any comments, questions, or suggestions. With that being said, I shall begin.

We will start with Article 1, Section 1.1. There've been no changes since the June 9th meeting. That's a pretty simple, straightforward statement. Any comments, suggestions regarding Article 1? Hearing none.

We'll move on to Article 2, which is mission, duties, powers, roles, organizational support, and place of business. Under this section, under 2.1, there was an elimination of the last sentence because it was a redundant sentence. That's the only change since the June 9th meeting. Any questions, comments about 2.1? Hearing none.

We'll go to 2.2. Comments from that section included the Committee review the NRS citations, which was done, and those were reviewed. And the correct NRS citations were then used. And we did change where we had one where we get to a section where the JJOC, if this State approves the three-year plan, the JJOC reviews the current plan. Any comments, concerns about Section 2.2? Hearing none.

We will move on to 2.3, which is role. It was recommended that we include the citations that are also listed in the NRS, which we did. We, under the second sentence, we established under NRS 62B.600. That was included. Any comments?

Marla McDade Williams: Madam Chair.

Chair DeVere Karlson: Yes, Commissioner Williams.

Marla McDade Williams: 62B.600 does not include these items. 62B.600 establishes the JJOC, but it doesn't list out these items as it's declared. It says the JJOC is charged with those. And, you know, the JJOC may have those responsibilities somewhere throughout the statute, but they are not specifically identified in 600.

Chair DeVere Karlson: No, it's meant to only cite that the authorization for the Commission

is cited under 62B.600.

Marla McDade Williams: So, I guess the bullet points in my mind then would also need to be cited to what the authority is to ensure that they aren't broader than what the authority is. That's my discomfort with it. I don't know where these came from.

Chair DeVere Karlson: I will go back, and I will cite after each bullet point the specific NRS, whether it's 62B.625 or whatever it may be.

Marla McDade Williams: Thank you.

Chair DeVere Karlson: Let me make a note of that before I forget. Okay. It's written down. Therefore, it should be done.

Under Section 2.4, organizational support, I believe it's a third bullet item, overseeing preparation submission of the State's three-year plan. We struck the word approval and removed that and put review. We also struck out a sentence that was requested as we felt the role of the DCFS was already clearly defined. Any comments on Section 2.4? Thank you. Section 2.5, place of business, there are no changes to that.

Moving on to Article 3 under Section 3.1, responsibilities. The comment there was to create a link and that was done. Any questions on 3.1, Article 3? Moving on to Article 4, membership, appointment, vacancies, term, resignations, compensation, conflict of interest. We were asked under Section 4.1 to include all the state requirements as well, which we have done. Any comments, questions about Section 4.1?

Section 4.2, other membership requirements per federal law. These are some of the requirements of what is required under federal law. Any comments, questions about 4.2? Hearing none.

We'll go to 4.3. We were asked to ensure that it is clear the Governor is the appointing authority. So, on the last paragraph, we made that pretty clear by saying the Governor as the appointing authority will fill any vacancies and may consider recommendations by the Commission. Any comments on 4.3?

Section 4.4, terms of office, we added again the NRS citation for that. Section 4.5, resignation. There was nothing that was changed in that section. Section 4.6, compensation. We were asked to clearly identify the funding source when it came to the stipends for our youth members and that was added. The compensation is provided through Title II Formula Grant funding. Any questions on those last couple of sections? Hearing none.

Section 4.7, conflict interest, there was no changes there.

Moving on to Article 5, meetings, quorums, regular, special, attendance, business, minutes,

voting, agenda development. Under Section 1, we made no changes. Section 5.2, 5.4, 5.5, 5.6, 5.7, 5.8, there were no changes made. Any questions on 5.1 through 5.8? Moving to 5.9, we changed the language. If you go down to where it talks about DCFS—

Marla McDade Williams: Madam Chair, I'm sorry.

Chair DeVere Karlson: Yes.

Marla McDade Williams: So, after 5.9, there's a section that says—

Chair DeVere Karlson: Yes, I'm getting to that, Commissioner Williams.

Marla McDade Williams: Okay.

Chair DeVere Karlson: If we look at 5.9, we did change that in that if you go to where it talks about DCFS, Juvenile Justice Program support, is that what you're talking to?

Marla McDade Williams: Yeah, I was just wondering if that should be numbered as well.

Chair DeVere Karlson: To change that to 5 point, we could do that. That would be easy to do.

Marla McDade Williams: Yeah, it just is off.

Chair DeVere Karlson: I don't disagree. We'll change that to 5.10. That was changed to more clearly identify when we're developing the agenda. It gives kind of each party in this responsibility but also the ability to ask questions. So, what the change was, the assigned staff member shall be responsible for establishing and communicating deadlines for agenda items, submissions to the JJOC. The staff member shall ensure that a draft agenda is submitted to the assigned DAG for review and prior posting. The DAG shall have the authority to review and identify any agenda items that may conflict with Nevada Open Meeting Law and require modification to ensure compliance. The DAG shall communicate any identified legal or procedural concerns to the Division of Child and Family Services. DCFS will then communicate these concerns to the JJOC Chair for resolution. DCFS may make edits to submitted agenda items for the purpose of clarity and proper formatting. Any substantive changes to the agenda must be discussed with the JJOC Chair prior to finalization. And then upon approval, it talks about how it needs to be submitted. Are there any comments, questions, or concerns about that section, which we will now call 5.10? Hearing none.

We will now move on to Article 6. No changes to 6.1. No changes as discussed in the June 9th meeting for duties of the chair, 6.2. No changes to 6.3, duties of the vice chair. No changes to 6.4, duties of the members. No changes to 6.5, removal. And no changes to Section 6.2 , appointments. Again, that gives the Governor the sole authority for filling

vacancies. Any questions about Article 6 in any of those sections?

Article 7, committees, definitions, standing, composition, duties, and meetings. No changes to Section 7.1. Under Section 7.2, we were asked to double check the authority. The NRS does not address functions of committees. However, through research with Robert Rules and also through the Nevada Boards and Commission Manual, it does state per Nevada Board and Commission Manual, the JJOC may establish subcommittees to research, review, and make recommendations. All subcommittees are subject to Nevada Open Meeting Law. Any questions on Section 7.2? Hearing none.

Section 7.3, Standing Special Committees Appointment and Composition. We just reiterated there was concern to make sure that subcommittees and committees are not making decisions on their own, that everything must be approved through the full Commission. So, we added Number 4, all committees must bring any action items before the full JJOC for approval. And then we go down to the standing committees. And we go through Section 7.4, which is duties. We have the data performance. We had no suggestions for changes on that.

We go to Planning and Development. There was a change for the first bullet item. The first bullet item did state development update three-year plan per Title II. That is incorrect. That committee is to assist DCFS in the development of the three-year plan as required by the Office of Juvenile Justice and Delinquency Prevention. Review of the final draft of the three-year plan prior to submission to OJJDP. Report any recommended revisions or concerns regarding the plan to the full Juvenile Justice Oversight Commission for consideration and action. So, that first bullet was changed. We also included the citation for bullet number two. Any questions on Planning and Development Committee?

Strategic Planning Committee. Again, we put a citation as required by NRS 62B.615. There were no changes regarding its duties.

Under Executive Committee, there were some changes. And those changes were based on the concern that that Committee was possibly being provided more authority than the Open Meeting Law would tolerate. So, we struck the second two bullets, which talked about the Committee meeting in emergency basis and the Committee addressing—it can act on behalf of the JJOC meeting if necessary, however, those actions must be reported back to the JJOC. Those two items were struck.

We did put in an additional bullet item, which provides that committee to provide assistance to the chair in developing policy goals that are relevant and actionable that align with the JJOC mandates to be presented to the full JJOC for consideration and possible action. So, that is bullet item which would be number two now since we struck two and three. Any questions on the duties of the Executive Committee?

Marla McDade Williams: Madam Chair, I'm sorry, I'm trying to flip through, and I'm getting

behind here.

Chair DeVere Karlson: You're fine, Commissioner Williams. I just apologize that I cannot see you, so I don't know what's happening.

Marla McDade Williams: So, on the Planning and Development Committee.

Chair DeVere Karlson: Oh, going back there. Yes.

Marla McDade Williams: Yeah, sorry. Under the duties, it says, the Committee shall identify and secure funding opportunities. So, again, I don't know what that really means. You know, are you going to go out independently and do your own solicitations for funding? Or are you really asking some other entity to move forward? And, you know, are you looking for recommendations on funding? I don't know what's meant by the term secure in that bullet.

Chair DeVere Karlson: I think secure may be too strong of a term. Do you have a recommendation for a change, Commissioner Williams?

Marla McDade Williams: Well, again, I guess I'm trying to understand the purpose.

Chair DeVere Karlson: I think the purpose of that is for that Committee to keep its eye open for possible other funding and to bring those perhaps back to the full Commission just to maybe let DCFS be aware of those or let other organizations be aware of those. I think that that is the purpose of that.

Marla McDade Williams: So, I guess then it's to identify, and report on funding opportunities. Identify and report funding opportunities to support juvenile justice initiatives.

Chair DeVere Karlson: Okay. Identify and report.

Marla McDade Williams: Yeah.

Chair DeVere Karlson: Does anyone else want to comment? Any other suggestions for that? Hearing none. I'll make those changes.

Marla McDade Williams: And then—

Chair DeVere Karlson: Yes.

Marla McDade Williams: On the last bullet point, I think it's the last one, it says review and approve grant applications supported by the Federal Juvenile Justice Reform Act. So, again, in terms of a process –

Chair DeVere Karlson: It should be, review and make recommendations for.

Marla McDade Williams: Okay.

Chair DeVere Karlson: Is that what you're suggesting?

Marla McDade Williams: Yes.

Chair DeVere Karlson: Along those lines. Okay.

Marla McDade Williams: Yeah.

Chair DeVere Karlson: Okay. I concur with that. We'll make those changes. That is Section 7.4. Okay. Did you have any comments on the Executive Committee, Commissioner Williams?

Marla McDade Williams: No, I don't. Thank you.

Chair DeVere Karlson: Okay. And we are now through with Section 7 entirely.

Marla McDade Williams: So, but I did have a question. So, when we go back to the Strategic Plan Goals, the Family Engagement and Case Planning, it references the Family Engagement Subcommittee, but the bylaws don't reference a Family Engagement Subcommittee. So, should we establish that?

Chair DeVere Karlson: From my recollection, I know that was addressed, Commissioner Florez, do you remember if that was addressed and we made a decision on that?

Elizabeth Florez: We did have conversation, and my recollection is that we intended to move the work of this related to family engagement under the Strategic Planning Committee. Somebody can correct me if I'm wrong. But if that requires us to amend language in some way, I certainly would understand that.

Chair DeVere Karlson: That's my recollection as well, that we were going to move it under either that committee or perhaps have a discussion of where that would fit best. Any other discussions on that?

Marla McDade Williams: So, then the logistical issue would be that we would have to come back at a future meeting to change the Family Engagement Subcommittee as referenced in the goals if we aren't going to have a subcommittee, just logistical stuff.

Chair DeVere Karlson: Could you repeat that, Commissioner Williams? I'm sorry.

Marla McDade Williams: So, the Strategic Plan Goals reference the Family Engagement

Subcommittee. So, if there's not going to be one, then we would need to change the Strategic Plan Goals to reference that it's the Strategic Planning Committee responsible for the family engagement items.

Chair DeVere Karlson: Understand. We can make note of that for the November meeting just for that one section. Is that satisfactory to you, Commissioner Florez?

Elizabeth Florez: Yes, and I'm going to reference the statute. It might be that it specifically states that there be a Family Engagement Subcommittee, so I will be prepared at the next meeting to comment on that. Thank you.

Chair DeVere Karlson: So, if that is the case, I would recommend at this time we get more information on that. Then in the November meeting, we'll have direction and can make whatever changes to whatever, whether it be the strategic plan or the bylaws for that particular section. Commissioner Anderson, I can barely see you, but I see you highlighted a little bit.

Sharon Anderson: Thank you, Chair. I appreciate the opportunity. Looking at Section 7.4 with all of the committees listed, I just was wondering is there a way to better identify what the committee shall do? Also, the bullet points are a little hard to follow when we're just counting them. If there is a way that they could be identified by a letter or a number or something so that it's easier to follow.

The other thing that I would recommend is that under duties you would also indicate which committee you're speaking of even though I know it's under the section just for better clarity. If let's say on Page 9 you have the Data Performance and Measurement Committee. So, under duties, you would identify the Data Performance and Measurement Committee shall so that that's just clearer.

Chair DeVere Karlson: Understand. We can do that. Any other comments, Commissioner Anderson?

Sharon Anderson: No, that was all I had. Thank you.

Chair DeVere Karlson: Any other comments under Article 7? Article 8, there were no changes. Article 9, there were no changes. Article 10, there were no changes. Article 11, there were no changes. Article 12, there were no changes. And Article 13, there were no changes. Are there any discussions about any of the remaining articles? Is there any further discussion about any of the previous articles before I entertain a motion? Yes, Commissioner.

Sharon Anderson: Just where all of the bullet points are listed, if somehow they can be identified so that it's easier to follow and we're not counting bullet points throughout this document.

Chair DeVere Karlson: So, you would like to have them numbered rather than a bullet point?

Sharon Anderson: Either numbered or lettered, either or. It just would be easier to follow so that if you were to reference something you would be able to say, you know, for instance, under 2.2, powers. There's the bullet points that if you had them numbered or lettered, then you would be able to say where to look.

Chair DeVere Karlson: Okay.

Sharon Anderson: So, any bullets that are throughout the document, I would say, I would ask that they be identified so that it's easier to follow.

Chair DeVere Karlson: Understand. Any other comments, concerns? Again, keep in mind that I can only see an outline of just a little part of Commissioner Anderson. Anyone else? Okay. So, what I'd like to do is I'm going to briefly, as best I can, request a motion. I will state the changes as I understand them. If I miss any, please pop in and let me know that I missed a change. I would now like to entertain a motion to approve the revisions of the Juvenile Justice Oversight Commission bylaws with the following amendments. Under Article 2, Section 2.3, to identify the specific tasks and how—state the citation for those. Under Article 7.4—under Article 5 to number—Article, Section 5.10, rather than just have the title of DCFS Juvenile Justice Programs and Office, create its own section for that.

Understanding committees, we would like to develop a system where each of the—we're talking about each section to identify duties of the Data Performance and Measurement Committee under each of the committees named. A general change to change the bullets from bullet items to alphabetical notations so they can be referred to more easily. And under the duties of the Planning and Development Committee, under bullet number three, Commissioner Anderson, I see what you're talking about, identify and report funding opportunities. And under the last bullet, review and make recommendations for grants. Did I miss any?

Marla McDade Williams: Sorry. Did you comment on the last bullet on that section?

Chair DeVere Karlson: On what section?

Marla McDade Williams: Planning and Development.

Chair DeVere Karlson: Yes, I did. That was last, yeah.

Marla McDade Williams: Okay. Sorry.

Chair DeVere Karlson: No, that's fine.

Marla McDade Williams: And then the family engagement you're going to work on for strategic.

Chair DeVere Karlson: Correct. Thank you. Yes, we are going to research that and see where it's appropriate to change, whether it be strategic plan or we'll do a modification to the bylaws in the November meeting. I'm not going to ask anyone to repeat all that for the motion. I hope it's satisfactory that I stated it and maybe we can get a second. If there's no further, can I get a second?

Marla McDade Williams: I'll second. This is Commissioner Williams.

Chair DeVere Karlson: Okay. I'm sorry. I needed a motion first. I can't make a motion as a Chair.

Marla McDade Williams: I'll make a motion as noted by the chair.

Chair DeVere Karlson: Thank you. Thank you. Can I have a second?

Addie Rolnick: This is Commissioner Rolnick. I second it.

Chair DeVere Karlson: Thank you, Commissioner Rolnick. Any further discussions?

Marla McDade Williams: I just wanted to say I appreciate all the work that's gone into this. I know I'm like nitpicky, but I appreciate the conversation and working through all of these things and look forward to moving forward. Thank you.

Chair DeVere Karlson: Thank you, Commissioner Williams. You actually highlighted a number of areas that needed to be identified, and I appreciate that. We will now do a roll call vote since we do need a two-thirds majority. Ms. Casselman?

Cindy Casselman: Holly Wellborn. Addie Rolnick.

Addie Rolnick: Aye.

Cindy Casselman: Marla McDade Williams.

Marla McDade Williams: Aye.

Cindy Casselman: Sharon Anderson.

Sharon Anderson: Aye.

Cindy Casselman: Pauline Salla is not here. Elizabeth Florez.

Elizabeth Florez: Aye.

Cindy Casselman: John Munoz.

John Munoz: Aye.

Cindy Casselman: Brigid Duffy.

Brigid Duffy: Aye.

Cindy Casselman: Dawn Gearhart is absent. Jennifer Fraser is absent. Katherine Maher.

Katherine Maher: Aye.

Cindy Casselman: Derrica Daniel is absent. Matthew Clapham.

Matthew Clapham: Aye.

Cindy Casselman: Ali Banister. Did we lose Commissioner Banister? I do not see her. Paula Smith is absent. Kelly Figueroa?

Kelly Figueroa: Yes.

Cindy Casselman: Perla Vega is absent. Ethan Ewert.

Ethan Ewert: Aye.

Cindy Casselman: Capri Roach is absent. And Abby Hamer.

Abby Hamer: Aye.

Cindy Casselman: And Commissioner Karlson.

Chair DeVere Karlson: Aye. I believe we have reached the two-thirds majority. Therefore, the revision of the Juvenile Justice Oversight Commission Bylaws have been approved. They will go in effect immediately after I make those changes, which will be today. I want to thank everyone on the subcommittee, Commissioner Florez, Commissioner Salla, and all those who provided input to this task. I greatly appreciate it.

Moving on to Agenda Item Number 8. For information, our next full JJOC meeting is on November 10, 2025, at 9:00 AM. We will be at the DCFS Warm Springs Training Room in Las Vegas, Nevada. Looking forward to meeting some of you down there. I hope those who live in that area will come to the live meeting so I can meet you.

Moving on to Agenda Item 9, final public comment and discussion. Action may not be taken on any of these matters brought up under this agenda until scheduled on an agenda for a later meeting. To provide public comment, telephonically dial 1-775-321-6111. When prompted to provide the conference ID, enter 379026935, number sign. When providing public comment during this meeting, unmute your microphone prior to speaking. Persons making comments will be asked to begin by stating their name for the record and spell their last name. Are there any public comments at this time? Hearing none.

It is 10:04. This meeting is adjourned. I thank you all very much.

[Meeting adjourned]

DRAFT